

RDCO Job Description



Position Title: Parks Labourer (Seasonal)
Reports To: Supervisor - Parks Services

Division: Parks Services
Date: February 26, 2020

Job Purpose/Summary:

The Parks Labourer (Seasonal) is responsible for setting the level of service for the general public by assisting to provide a safe, clean park area for recreation and leisure enjoyment of the public. This position will have primary interaction with the public and requires a friendly, helpful demeanor coupled with an interest in working in a parks environment in order to assist in achieving the departmental strategic goals.

Principal Accountabilities:

1. Daily general park maintenance duties such as:
 - Collecting garbage, recycling and litter.
 - Cleaning washrooms, facilities and infrastructure.
 - Daily visual playground inspections.
 - Minor facility and infrastructure maintenance.
 - Completing inspection and maintenance reports.
 - Providing information and assistance to the public.

Assist with:

 - On-going trail maintenance and construction.
 - Natural area management.
 - In-house constructed capital projects.
 - Horticultural activities.
 - Facility and amenity maintenance.
 - General park operation tasks.
 - Delivery of the risk management program.

2. Contributes to the overall strategic delivery of Parks Services.
3. Other duties as assigned.

Reporting Relationships:

Direct Reports:

Dimensions: (Annual/approximate)

Knowledge, Skills & Experience

Educational Background Required:

- Grade 12 or equivalent
- Valid BC Driver's Licence (Class 5)
- WHMIS
- First-aid Level 1

Experience and Skills Required:

- General understanding of park and landscape maintenance techniques.
- Using small tools and small equipment.
- Understanding of general facility and infrastructure maintenance and cleaning.
- Basic knowledge of construction techniques.
- Working knowledge in the safe operation of maintenance equipment such as:
 - ATV's
 - Lawn equipment
 - Tractor's
 - etc.
- Time management and organizational skills.
- Public relations skills.
- Ability to keep neat and tidy records.
- Physical ability to perform job duties.

Working Conditions:

- **Physical Effort:** Daily medium to heavy lifting.
- **Physical Environment:** Majority outside work, exposed to all weather conditions.
- **Mental Stress:** Occasional confrontational situations.
- **Sensory Attention:** Consistent requirement to be aware of safety when performing maintenance duties and operating equipment. Be watchful for wildlife on park trails.